



Sarah Redfern High School

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Tuesday 13 October, 2020

Dear Year 12 Parent or Caregiver and 2020 HSC Students,

Update on HSC Exams

I write to provide you information about the plans our school is putting in place to ensure this year's HSC exams run as smoothly as possible for all students. The NSW Education Standards Authority (NESA) and the Department of Education have released guidelines for schools to conduct a COVID-19 safe HSC examination and put plans in place to minimise the chance of disruption. I want to congratulate all our students, staff and their families for their incredible fortitude in what has been a challenging year for us all.

We know our students have worked hard for the HSC and it is important that our exams proceed as planned next week. The most important priorities for our students is that they keep studying, stay healthy and turn up for their exams on time. To support their success during this dynamic time, we have enclosed the following:

- A copy of the **exam timetable for our school** including the exact room location for your child's/your exam.
- A copy of the **HSC Exam Safety protocols**
- A copy of the **COVID-19 safe expectations for students**

If a student is unwell or appears unwell

If your child has a pre-existing condition that presents similarly to flu-like symptoms, speak to your doctor/GP *now* and *contact the school*. If on the day of the exam your child feels unwell with flu-like symptoms, they should stay home and get tested. It is important you visit the doctor and get a doctors certificate and be tested for COVID-19 as a precaution. Be sure to tell the testing facility that your child is a HSC student as they will fast-track their results.

On the morning of each exam your child will be asked if they are unwell with flu-like symptoms. If your child says 'yes', they will not be able to sit the exam and will be asked to leave and seek medical attention.

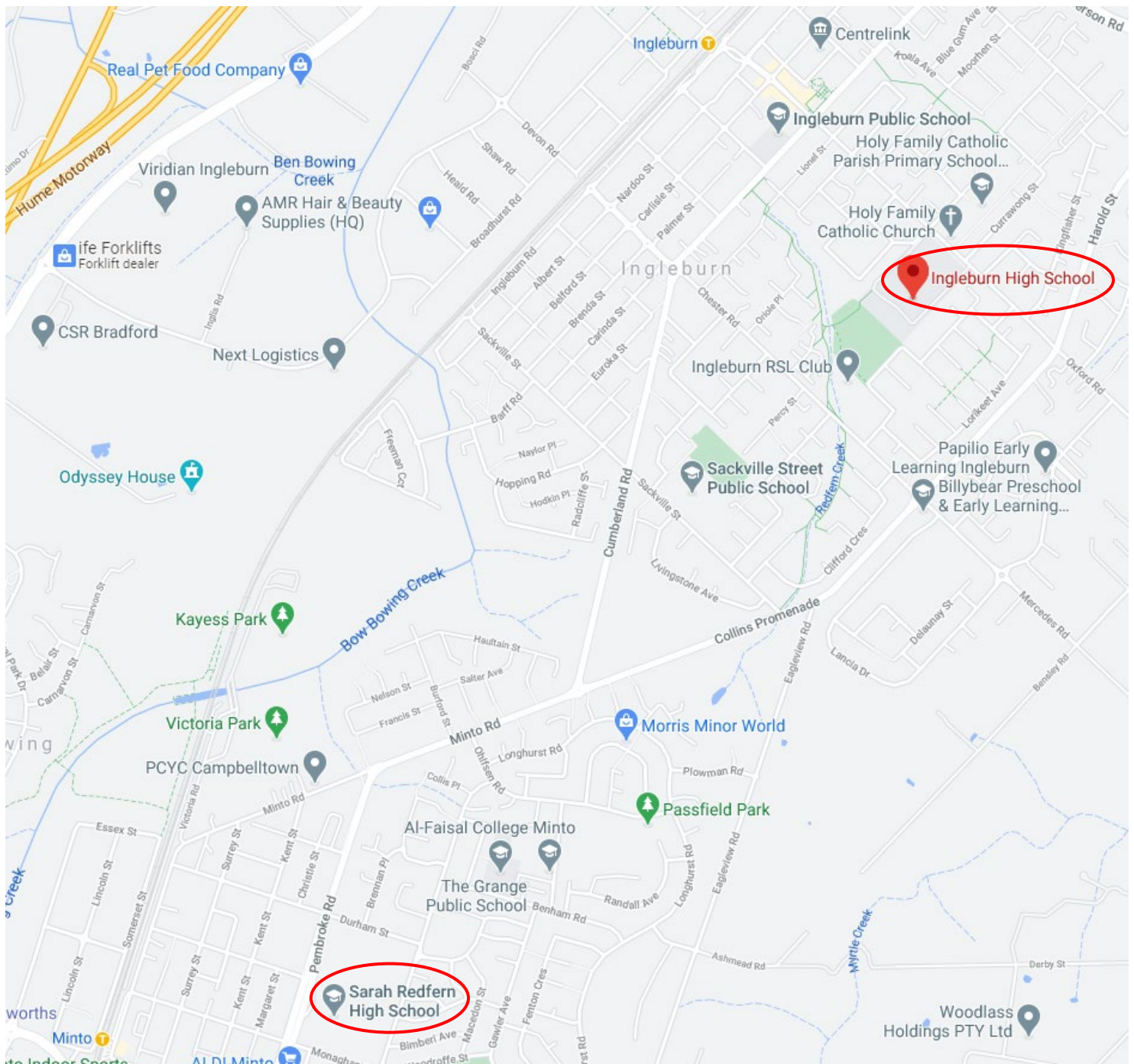
If you know your child is unwell it is better to keep them home. We want all our students to sit their exams but sometimes events happen that are beyond our control. If your child is unwell and misses their exam please contact the school. Students who are unwell will be eligible for illness and misadventure and we will help you through this process.

Alternative Exam Venue

We have also secured an additional exam venue in the unlikely event that our school needs to close on the day of an exam. In the event of a COVID-19 case within our school community, students will be required to travel to **Ingleburn High School** (Oxford Rd, Ingleburn. T: 9605 6165) to sit their HSC exams. SRHS students will sit exams in the school hall, including separate spaces for students with Disability Provisions, along with all the same sanitisation supports.

If there are any changes to exam details we will communicate with HSC students through students' Department email address and place a notification on our website, Facebook and Instagram page. These will be the **only source of communication** for these types of notifications. If in doubt, please call the school on 9820 1566.

Continued overleaf →



We have enclosed a map here; however, we urge all students and their families to develop a travel plan in advance to ensure that they arrive to each exam on time, half an hour prior to the start time. Note that Ingleburn High School can be accessed via bus and train services if a private car is unable to be arranged.

In the event that we are required to re-locate any HSC exams to Ingleburn High School, our team will work with students to complete Illness and Misadventure paperwork with you as per NESA procedures.

Graduation Ceremony

As per our letter at the end of last term, we have distributed invitations and guidelines for the upcoming Graduation Ceremony on Friday 13 November. It is vitally important that all students and their families follow the strict COVID-safe guidelines and return the RSVP details as a matter of urgency.

Year 12 Formal

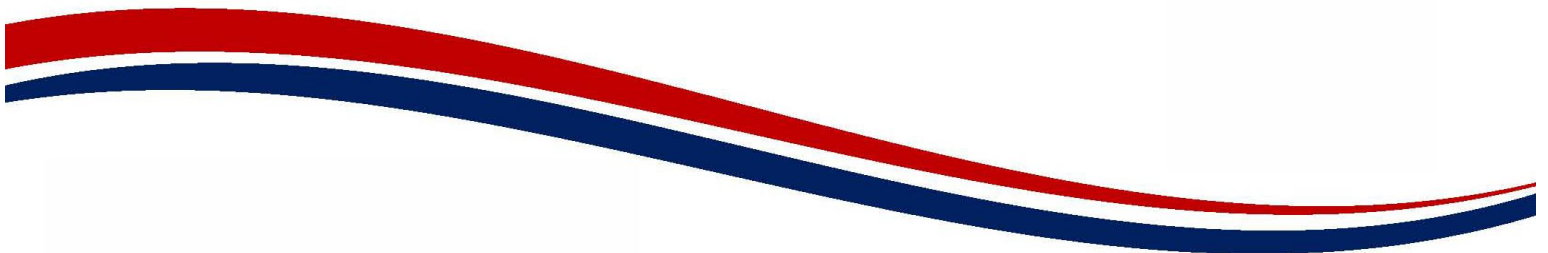
Similarly, we have received some payments from students to secure tickets to the Formal on Wednesday 25 November at Camden Lakeside Golf Club; however, we encourage students to pay at the front office prior in the coming week to avoid disappointment. Invitations were distributed at the end of last term; tickets are \$80.

As with all events and plans this year, we will continue to follow the Department of Education's advice regarding COVID-safe expectations for schools. In the event that we are required to amend any of Year 12 plans, we will communicate this in writing via our website, social media (facebook and Instagram). We encourage our entire school community to regularly check these platforms to ensure that you're receiving the latest updates.

Kind regards,



Lyndy Clowry
Principal



**2020 Higher School Certificate
Written Examination Schedule - Summary
Sarah Redfern High School**

Course	Exam	Date	Time
English Advanced	Written Examination Paper 1: Texts & Human Experiences	20/10/2020	09:50
English EAL/D	English EAL/D Paper 1: Module A and Focus on Writing	20/10/2020	09:50
English Standard	Written Examination Paper 1: Texts and Human Experiences	20/10/2020	09:50
English Studies Examination	Written Examination	20/10/2020	09:50
Punjabi Continuers	Written Examination	20/10/2020	14:00
English Advanced	Written Examination Paper 2: Modules	21/10/2020	09:25
English EAL/D	English EAL/D Paper 2: Module B and Module C	21/10/2020	09:25
English Standard	Written Examination Paper 2: Modules	21/10/2020	09:25
English EAL/D	English EAL/D Listening Paper	21/10/2020	10:40
Music 1	Written Examination Aural Skills	21/10/2020	13:55
Ancient History	Written Examination	22/10/2020	09:25
Construction Examination	Written Examination	22/10/2020	13:55
Community and Family Studies	Written Examination	23/10/2020	13:55
Mathematics Advanced	Written Examination	26/10/2020	09:20
Mathematics Standard 1 Examination	Written Examination	26/10/2020	09:20
Mathematics Standard 2	Written examination	26/10/2020	09:20
Mathematics Extension 2	Written Examination	26/10/2020	13:50
Legal Studies	Written Examination	27/10/2020	09:25
Visual Arts	Written Examination Art Criticism and Art History	27/10/2020	13:55
Biology	Written Examination	28/10/2020	09:25
Modern History	Written Examination	29/10/2020	09:25
Society and Culture	Written Examination	29/10/2020	13:55
Personal Development, Health and Physical	Written Examination	30/10/2020	09:25
Education Mathematics Extension 1	Written Examination	30/10/2020	13:50
Business Studies	Written Examination	02/11/2020	09:25
Aboriginal Studies	Written Examination	02/11/2020	13:55
Retail Services Examination	Written Examination	03/11/2020	13:55
Industrial Technology	Written Examination Multimedia Technologies	05/11/2020	13:55
Industrial Technology	Written Examination Timber Products and Furniture Technology	05/11/2020	13:55
Physics	Written Examination	06/11/2020	09:25
Hospitality Examination (Food and Beverage)	Written Examination	06/11/2020	13:55
Chemistry	Written Examination	09/11/2020	09:25
English Extension 1	Written Examination	09/11/2020	13:50

This is a copy of the SRHS HSC Exam Timetable; please highlight your relevant exams.

Exams are held in the **COMMON ROOM**. Some will also be held in the **LIBRARY**: Disability Provisions (Level 1 or 3) and the EALD English Exams (Level 1).

It is vitally important that you arrive 20-30 minutes prior to the official start time as there will be additional COVID screening procedures at the entry to your exam room. You must wait in the quad between the Common Room and the library and then leave the premises immediately at the conclusion of your exam.

The spaces will be sanitised regularly with hand sanitiser readily available and masks provided upon request. Please ensure you bring your own equipment with you.

HSC Exam Safety

If a student is unwell or is displaying flu-like symptoms, they will be asked to return home and arrange for a COVID-19 test. Students will not be allowed back for exams until they have a negative test result and are symptom-free.



**Before entering the exam room
your school will ask you to
declare you are not unwell and
do not have flu-like symptoms**

Remember to:



Not arrive earlier than your school tells you to for your exam.



Bring your own pens and equipment to the exam. Note that you should not share or lend equipment to other students before, during or after the exams.



Report directly to your exam room.



Wash or sanitise your hands every time you leave and re-enter an exam room.



Avoid gathering in large groups before and after exams.

Hygiene and safety supplies are available in all exam venues.

All exam venues are cleaned to ensure students can sit their exams in a safe and clean environment.

We wish you all the best!

COVID-19 safe expectations of students

This information will assist students understand the COVID-19 safe arrangements in place when attending their HSC examination. The safety and wellbeing of students and staff in attendance is of paramount importance to us and as such we ask all students to co-operate with these arrangements at all times.

Screening for students with symptoms

- Students must not attend the exam if they are unwell
- Students will be asked upon arrival if they have any flu-like symptoms or if they should be in self-isolation under direction by NSW Health
- Students displaying flu-like symptoms or who advise they are unwell will be asked to leave the school and arrange to have a COVID-19 test
- Students with a clinical history/known illness that may appear like COVID-19 symptoms should be planning now and speak to their doctor/GP. The GP can provide written assurance – e.g. symptom the student presents on a normal basis.

Flu-like symptoms

Flu-like symptoms include fever, cough, sore throat, shortness of breath, loss of taste, and loss of smell. Additional information about COVID-19 symptoms can be found on the [NSW Health website](#).

Students who are displaying even mild flu-like symptoms should leave immediately and not return until they have a negative COVID-19 test and are symptom-free.

Fast track COVID-19 test results

HSC students can fast-track their COVID-19 test results.

To do this you must:

- say you are a HSC student when taking a test
- ensure the nurse or doctor doing the test marks your referral 'urgent — HSC'
- self-isolate until a negative result is received
- show your school the negative result
- call the contact number provided by the clinic if results are not received within 36 hours.

Minimising the risk of transmission

- Students should wash their hands or use hand sanitiser prior to commencing the exam.
- Maintain good personal hygiene practices during the exam including covering your cough or sneeze through coughing or sneezing into your elbow or a tissue, disposing of tissues at the end of the exam.
- Avoid shaking hands or hugging other students on exam days.
- Hygiene supplies will be available at all exam venues
 - Sanitiser
 - Wipes.

- Student may wipe down their table before they begin their exam if they choose to.
- Students should not mingle in large groups prior to or after the exam.
- Exam rooms will be cleaned each day.

Arrival and sign-on arrangements

- Students should arrive no more than 20 minutes prior to the exam and report directly to the designated exam room for screening and sign-on.
- Students will be asked to sign an attendance sheet confirming attendance at the exam, providing contact details and that they do not have flu-like symptoms.

Alternative Examination Locations

Your school has identified an alternative examination location in the event that the examination is unable to proceed in the planned location. This information will be provided to you on your personal examination timetable so it is readily available at short notice in case it is required.

This is a backup only and students should attend the planned location unless advised by the school. Do not attend a proposed alternative location if you have not been told to do so by the school.

Confirmed cases of COVID-19

If during the examination period the school is advised by NSW Health that there has been a confirmed case of COVID-19 which will impact the school, arrangements are in place to minimise disruption where possible. The school may advise you the day before that the examination will be relocated to the alternative venue detailed in your timetable or the exam may be cancelled.

Illness/Misadventure

Students who do not attend an exam due to having symptoms, or who are turned away as a result of screening will be eligible for an [illness/misadventure claim](#). Your school will assist you through this process where required.